

**WILTSHIRE COUNCIL**

**STAFFING POLICY COMMITTEE**

20 July 2011

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**Storage of Disclosure Information Policy and Procedure**

**Purpose of Report**

1. The purpose of this report is to present the new Storage of Disclosure Policy and Procedure.

**Background**

2. This policy has not changed significantly in terms of its content. It has been updated in line with the new policy format.

**Main Considerations for the Council**

3. The policy is in the new HR policy format and language.

**Consultation**

4. This policy was approved by JCC on 30 June 2011 following consultation with HR, union representatives and other key stakeholders

**Environmental Impact of the Proposal**

5. None

**Equalities Impact of the Proposal**

6. No negative impacts have been identified.

**Risk Assessment**

7. None

**Options Considered**

8. None

**Recommendation**

9. That Staffing Policy Committee agree this updated policy.

**Barry Pirie**

**Service Director  
HR & OD**

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**The following unpublished documents have been relied on in the preparation of this Report: None**